

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
April 19, 2022

1. ROLL CALL

Casper City Council met in regular session at 6:06 p.m., Tuesday, April 19, 2022. Present: Councilmembers Engebretsen, Gamroth, Johnson, Pollock, Sutherland, Vice Mayor Freel and Mayor Pacheco. Absent: Councilmembers Cathey and Knell.

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen, to, by minute action, excuse the absence of Councilmembers Knell and Cathey. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco welcomed a member of the Casper Youth Council to lead the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Engebretsen, seconded by Vice Mayor Freel, to, by minute action, approve the minutes of the April 5, 2022, regular Council meeting, as published in the Casper-Star Tribune on April 17, 2022. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Gamroth, seconded by Councilmember Pollock, to, by minute action, approve the minutes of the April 5, 2022 executive session. Motion passed.

5. BILLS & CLAIMS

Moved by Councilmember Gamroth, seconded by Vice Mayor Freel, to, by minute action, approve payment of the April 19, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills & Claims 04/19/22</u>		
6HGroup	Goods	187.40
71Const	Goods	289.50
ACTreeSrv	Goods	1,200.00
AceHrdwr	Goods	140.23
Airgas	Goods	1,062.59
AlphaFcItsSltn	Services	53,054.06
Alsco	Services	1,863.68
AMBI	Services	1,305.80
AmrTech	Services	1,061.98
AquaSmrt	Goods	130,297.75
AT&T	Services	611.48
Atlas	Goods	3,865.44
B&BRbrStmp	Goods	36.90
BlkHillsEnrgy	Utilities	8,215.67

BlkmmPrpn	Goods	927.97
BrntagPac	Goods	41,038.50
BrghtMndsChldcare	Reimb	40.00
Calea	Services	5,500.00
CptlBusnsSystem	Services	121.80
CrIttnHallCnsltng	Services	3,330.04
CrlnaSftwr	Goods	700.00
CarusCorp	Goods	16,686.00
Caselle	Services	150.00
CsprAreaCnvntn	Services	81.00
CsprHsngAthrty	Services	40,103.60
CsprStrTrb	Services	6,177.25
CsprTire	Services	1,218.00
CsprVtrnry	Services	164.43
CWRWS	Goods	358,788.37
CntrlWyoHospice&Trnstns	Services	19,166.62
CntryLnk	Utilities	7,979.43
ChpmnVldz&Lnsng	Services	2,000.00
ChrstiAsbe	Services	1,400.00
CtyCspr	Services	159,414.15
CivilEngnrng	Services	5,225.00
CMITeco	Services	37,110.42
CoastlChmcl	Goods	108.04
ClctnCntr	Services	1,336.47
CommTech	Services	57,780.35
Cmtrnx	Goods	695.46
CntnrCmpnts	Goods	2,226.96
CPU	Goods	308.00
CrumElctrcSply	Goods	157.37
DKpnr	Services	2,282.26
DvdsnFxdInc	Investments	3,088.07
Dell	Goods	93.72
DnnsSply	Goods	227.23
DsrtMtn	Goods	23,787.61

E&FTowng	Services	140.00
EdgEngrng	Services	660.80
EmrgncyMdcl	Services	600.00
EnrgyLabs	Services	608.00
EngrngDsgn	Services	562.50
ExprsPrntng	Services	396.00
FHiday	Reimb	150.00
FrgsnEnt	Goods	16,626.13
FIB	Goods	1,046.00
GSchenfisch	Services	60.00
GCBldgSply	Services	275.00
Galls	Goods	1,460.33
GilletteSteel	Goods	3,481.00
GvrnmntJobs.Com	Services	750.00
Grngr	Goods	943.21
GrtrWyoBB/BS	Services	6,535.03
GnrMotr	Goods	60,673.00
GSGArchctr	Services	15,731.50
GnrsMtrs	Goods	945.00
HDREngrng	Services	12,597.19
Hollnd&Hart	Services	2,496.00
Homax	Goods	10,142.85
IndstrlScrn	Services	1,296.00
IntrfaithOfNC	Funding	8,541.68
JGall	Reimb	393.96
JMarkiewicz	Services	2,250.00
JungBrosEngnrs	Services	17,000.00
KnfRvr	Services	6,454.10
KncklDrgrTctics	Services	2,452.50
KubwtrRes	Goods	7,158.54
LHubbard	Services	1,100.00
Lisa'sSpnSpn	Services	395.00
LoneStrBlwr	Services	29,938.00
MSanchez	Reimb	150.00

MLAuto	Services	613.00
MotorlaSltns	Services	28,373.01
MtnWstTech	Services	1,000.00
Napa	Goods	123,677.77
Nlson/NygrdConsult	Services	29,082.68
Norco	Goods	2,140.60
NWstContr	Goods	43.90
OneCall	Services	799.50
OvrHeadDr	Services	1,627.54
PaceAnlytelSrvc	Services	122.00
PCNStrtgs	Goods	373.62
PlatteRvrTrlsTrst	Services	1,347.00
PstlPros	Services	6,472.52
PwrDMS	Services	6,428.00
PrcsnRflWrkShop	Services	1,350.00
PrfsnlCIng	Services	1,395.00
QlfctnTrgts	Goods	632.65
RgncyMidwstVntrs	Services	22,621.31
Ricoh	Services	722.00
RisslrPlmbng&Heat	Services	151.50
RckyMtnPwr	Utilities	118,918.80
RootrSwr	Services	5,139.12
SHilton	Reimb	150.00
SaltusTech	Services	1,106.00
Shrts&More	Goods	600.00
Simplot	Goods	2,800.00
SkylineRnchs	Services	362.56
SmthPsych	Services	1,200.00
SftDr	Services	14.70
SpareLabs	Services	750.00
StOfWyoNtry	Goods	120.00
StOfWyo	Services	9,151.68
StrIngInfosystms	Services	1,862.24
SummitFire	Services	706.25

ThomsnReutrs	Goods	991.99
TheWash	Services	106.85
ToGolf	Goods	728.00
TopOffc	Goods	618.88
TownOfGlenrock	Services	3,620.00
TWEntrprs	Services	326.85
Unifrms2Gear	Goods	3,917.80
UVDctrLmps	Goods	6,515.00
VrznWrsls	Services	2,339.84
VRC	Services	246.96
WAhrndt	Reimb	150.00
WardwlWtr	Goods	31.54
WtrTech	Goods	723.14
WyneColemnConst	Services	8,955.65
WearPrts	Goods	102.04
WstrnCoop	Services	5,228.80
WstlndPrk	Services	2,494.34
WLCEngrng	Services	73.25
WyoCnfrncOfMuniCourts	Services	230.00
Wyo1stAid	Goods	104.37
WyoLowVltge	Goods	175.00
WyoMchnry	Services	9,533.71
Xerox	Goods	220.47
YouthCrisisCntr	Funding	17,452.50
Total		1,653,357.85

5.A CONFLICT CLAIM(S)

Moved by Vice Mayor Freel, seconded by Councilmember Sutherland, to, by minute action, approve payment of the April 19, 2022, conflict claim, as audited by City Manager Napier. Councilmember Engebretsen abstained. Motion passed.

Conflict Claim 04/19/22

04/07/22	Lisa Engebresten	Travel Reimbursement	\$244.66
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6. BRIGHT SPOT

Mayor Pacheco welcomed Anna Kinder, Executive Director of the Casper-Natrona County Health Department, to speak about National Public Health Week. Ms. Kinder thanked Council and the

community for their support. Mayor Pacheco read a proclamation declaring the week of April 18th, 2022 as Casper-Natrona County Health Department Week and thanked the Health Department for their service to the community.

7. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council regarding the cost for extra police services for Wyoming Central ABATE and motorcycle awareness were: Kody Hill of Glenrock, WY; Mike Harrison, 742 N. Jefferson St.; Russ Reddick, 2703 Kitty Hawk; Sherry Vigil, 44 South Coffman Ave; Sharon Kemp; Brenda Sanders, of Bar Nunn, WY; Connie Richards 2450 Allison Ave; and KJ Bigford, 242 N 8th St, Glenrock. Several Councilmembers shared their thoughts on the comments and encouraged the organization to apply for community promotions in the future. Council discussed providing in-kind funding to cover the police officers required for this event and gave their thumbs up to provide 100% in-kind funding for Police support at the awareness parade in May.

Other individuals addressing Council included: Mike Pyatt, 3841 East 15th St, regarding an abortion clinic. City Attorney Henley addressed questions from Mr. Pyatt regarding the City's authority and regulations.

8. ESTABLISH PUBLIC HEARING

Moved by Councilmember Johnson, seconded by Councilmember Sutherland, to, by minute action establish May 3, 2022, as the public hearing date for new Microbrewery Liquor License No. 10, Bull Horn Brewing, LLC dba Bull Horn Brewing, located at 2027 East Yellowstone Unit B; and the transfer of Retail Liquor License No. 30 from Gold Crown, LLC dba Paradise Valley Liquors, located at 401 Valley Drive, to Half Barrel, Inc. dba Paradise Valley Liquors, located at 401 Valley Drive. Councilmember Pollock, having recused herself, abstained from voting. Motion passed.

9. PUBLIC HEARING – MINUTE ACTION

Councilmember Pollock recused herself from the discussion and left the room.

Mayor Pacheco opened the public hearing for the consideration of Microbrewery License No. 4 for Frontier Brewing Company.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated March 17, 2022; an affidavit of publication, as published in the Casper-Star Tribune, dated April 18, 2022; an affidavit of website publication, as published on the City of Casper website, dated April 13, 2022; and a liquor license application, filed March 4, 2022. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Microbrewery License No. 4, the public hearing was closed.

Moved by Councilmember Johnson, seconded by Councilmember Sutherland, to, by minute action, authorize the issuance of Microbrewery License No. 4. Councilmember Pollock, having recused herself, abstained from voting. Motion passed.

Councilmember Pollock rejoined the meeting.

10. ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 4-22

AN ORDINANCE RATIFYING ALL ACTIONS PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 158, CONFIRMING THE PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

Councilmember Sutherland presented the foregoing ordinance for approval, on second reading. Seconded by Vice Mayor Freel.

Individuals addressing the Council were: Seth Coursen, 4270 Coates Rd, regarding the LAD allocation methods.

Councilmembers made statements on the subject and expressed their concerns with allocation methods of the LAD. City Manager Napier addressed questions presented by Council and agreed to add a work session topic to discuss LAD allocation methods. Motion passed.

10.B. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-46

A RESOLUTION AUTHORIZING A CONTRACT WITH AAA LANDSCAPING, LLC FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 22-47

A RESOLUTION AUTHORIZING A CONTRACT WITH B&B SALES AND SERVICE FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 22-48

A RESOLUTION AUTHORIZING A CONTRACT WITH BRIAN'S GO TO SERVICE FOR WEED MOWING AND LITTER ABATEMENT.

RESOLUTION NO. 22-49

A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS PROPERTY, AND AUTHORIZING SALE OF SAME TO THE HIGHEST BIDDER.

RESOLUTION NO. 22-50

A RESOLUTION AUTHORIZING A CONTRACT FOR OUTSIDE-CITY WATER SERVICE WITH JAMES A. SEE.

RESOLUTION NO. 22-51

A RESOLUTION AUTHORIZING AN IMPROVEMENTS CONTRACT WITH WYOMING SPIRITS, INC. AND CADOMA FOUNDATION FOR THE 2ND AND LINCOLN UTILITY IMPROVEMENTS.

RESOLUTION NO. 22-52

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WYOMING ROOFING, LLC, FOR THE FIRE STATION NO. 3 ROOF REPLACEMENT, PROJECT NO. 19-034.

RESOLUTION NO. 22-53

A RESOLUTION AUTHORIZING AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, LLC, FOR THE NORTH PLATTE SANITARY SEWER REHABILITATION, PROJECT NO. 20-015.

RESOLUTION NO. 22-54

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL TRANSPORTATION ASSISTANCE.

RESOLUTION NO. 22-55

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A GRANT UNDER 49 U.S.C. CHAPTER 53; TITLE 23, U.S.C. SECTION 5311, AS AMENDED BY THE BIPARTISAN INFRASTRUCTURE LAW (BIL), PUBLIC LAW NO. 117-58, NOVEMBER 15, 2021, AND OTHER AUTHORIZING LEGISLATION TO BE ENACTED.

RESOLUTION NO. 22-56

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A NOMINATION FOR THE CASPER ARMY AIR FIELD AS AN AMERICAN WORLD WAR II HERITAGE SITE.

Councilmember Pollock presented the foregoing eleven (11) resolutions for adoption. Seconded by Councilmember Engebretsen.

City Manager Napier provided a brief report. Vice Mayor Freel abstained from voting on Resolution No. 22-46 and 22-48. Motion passed.

11. MINUTE ACTION– CONSENT

Moved by Councilmember Johnson, seconded by Councilmember Gamroth, to, by consent minute action, reject all bids received for the City Hall Project S.A.F.E. Building Remodel. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest.

Mayor Pacheco called for a special meeting for the consideration of the purchase of the Casper Business Center to be held on April 26, 2022 in the Council Chambers.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Pacheco noted the next meetings of the City Council will be a special meeting to be held at 4:30 p.m. on Tuesday, April 26, 2022, in the Council Chambers followed by a work session to be held in the Council Meeting Room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, May 3, 2022, in the Council Chambers.

At 7:37 p.m., it was moved by Vice Mayor Freel, seconded by Councilmember Engebretsen, to adjourn into executive session to discuss personnel, land acquisition, and litigation. Motion passed. Council moved into the Council meeting room.

At 8:21 p.m., it was moved by Councilmember Johnson, seconded by Councilmember Engebretsen, to adjourn the executive session. Motion passed. Council returned to the Council Chambers.

14. ADJOURNMENT

At 8:22 p.m., it was moved by Councilmember Johnson, seconded by Vice Mayor Freel, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor